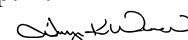


Garrett Public Library
BOARD OF TRUSTEES MINUTES
January 10, 2017

- I. The meeting of the Garrett Public Library Board of Trustees was called to order by President Ryan Myers at 6:41 p.m. Others in attendance were Kerry Baumgartner, Todd Custer, Amy Demske, Todd Miller, Tonya Weaver, and Executive Director, Matt Etzel. Ethel Yoder was absent.
- II. **Secretary's Report**
With a motion by Tonya Weaver, second by Todd Miller, and vote taken, the minutes from the December 13, 2016 board meeting were unanimously approved.
- III. **Financial Report**
- A. The Register of Claims and Financial Reports were reviewed and discussed. With a motion by Todd Miller, second by Tonya Weaver, and vote taken, the Register of Claims was unanimously approved.
- B. A resolution was presented to transfer \$705.42 between the following two: 1.12 Salary of Assistant to 1.11 Salary of Library Director (\$500.00) and 1.23 Employer's Contribution to PERF (\$205.42). With a motion by Todd Miller, second by Tonya Weaver, and vote taken, the resolution was unanimously approved.
- IV. **Other Business**
- A. A resolution was presented to identify *The Star* and *The Garrett Clipper* as the designated newspapers in which the library shall publish notices. With a motion by Tonya Weaver, second by Todd Custer, and vote taken, the resolution was unanimously approved.
- B. A resolution was presented to allow Garrett Public Library to pay bills on time and by their due date. The resolution allows the Garrett Public Library to approve specific disbursements before the monthly board meeting as allowed by Indiana Code 36-12-3-16(a) (1-17). With a motion by Todd Custer, second by Tonya Weaver, and vote taken, the agreement was unanimously approved.
- C. A resolution was presented to adopt the Collection Development Policy discussed. With a motion by Todd Miller, second by Todd Custer, and vote taken, the agreement was unanimously approved.
- D. Matt Etzel discussed the ten-year statistics for the Garrett Public Library. There were significant increases in several areas and notable growth in programming.
- E. Matt Etzel discussed a recent clarification in identifying the Fiscal Officer for the Garrett Public Library. The treasurer is the Fiscal Officer for the Board. He also shared the reports that fall under the Fiscal Officer's responsibility.

The meeting adjourned at 7:40 p.m.

The next regular board meeting will be February 14, 2017 at 6:30 p.m.


Tonya Weaver, Secretary