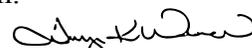


Garrett Public Library
BOARD OF TRUSTEES MINUTES
February 14, 2017

- I.** The meeting of the Garrett Public Library Board of Trustees was called to order by Vice President Todd Miller at 6:30 p.m. Others in attendance were Kerry Baumgartner, Tonya Weaver, Ethel Yoder, and Executive Director, Matt Etzel. President Ryan Myers arrived at 6:36 pm and joined the meeting. Amy Demske and Todd Custer were absent.
- II. Secretary's Report**
With a motion by Ethel Yoder, second by Tonya Weaver, and vote taken, the minutes from the January 10, 2017 board meeting were unanimously approved.
- III. Financial Report**
A. The Register of Claims and Financial Reports were reviewed and discussed. With a motion by Tonya Weaver, second by Todd Miller, and vote taken, the Register of Claims was unanimously approved.
- IV. Other Business**
A. A resolution was presented to adopt the Donor Recognition Policy. Matt Etzel explained that there was not a previous policy and this would provide the library with a structure to follow. With a motion by Ethel Yoder, second by Kerry Baumgartner, and vote taken, the resolution was unanimously approved.
B. A resolution was presented to adopt the Garrett Public Library Investment Policy. With a motion by Ryan Myers, second by Todd Miller, and vote taken, the agreement was unanimously approved. A motion was also made to close the account held at Beacon Credit Union. With a motion by Ethel Yoder, and second by Tonya Weaver, the motion to close the account at Beacon was unanimously approved. Todd Miller abstained from the vote.
C. Matt Etzel discussed the roof repairs needed related to the roof hip caps. The roof repairs are needed on the 1997 expansion portion of the building. There is a temporary fix in place to prevent any further damage until the repair can be scheduled.
D. Matt Etzel reported that the glass window repair has been completed.
E. Matt Etzel discussed the policy related to banning patrons. The Board provided Matt with the authority to ban a patron for a length longer than a year based on the individual circumstances.
F. Matt Etzel promoted the upcoming events occurring at the Garrett Public Library. Goodnight Garrett will be held on Saturday, March 4, 2017. Matt is also pursuing Freedom Academy courses that could be held at the Garrett Public Library.
G. Matt Etzel shared that Indiana Library Federation has invited him to serve on the ILF Board.

The meeting adjourned at 7:40 p.m.

The next regular board meeting will be March 14, 2017 at 6:30 p.m.


Tonya Weaver, Secretary